

SANPETE COUNTY COMMISSION MEETING

January 5, 2016, 1:00 P.M.

Sanpete County Courthouse, 160 North Main, Room 101, Manti, Utah

Present are: Commission Chair Claudia Jarrett, Commissioners Steve Frischknecht and Scott Bartholomew, and County Clerk Sandy Neill. County Attorney Brody Keisel is excused.

Meeting is called to order by Commission Chair Claudia Jarrett.

APPOINTMENT OF CHAIR AND VICE CHAIR OF THE COMMISSION

Motion is made by Commissioner Frischknecht to re-appoint Claudia Jarrett as the Commission Chair. The motion is seconded by Commissioner Bartholomew, and the motion passed. Motion is made by Commissioner Bartholomew to appoint Commissioner Frischknecht as the vice chair of the Commission. The motion is seconded by Commissioner Jarrett, and the motion passes.

CLAIMS

Auditor Ilene Roth is present. Motion is made by Commissioner Frischknecht to approve payment of claims #337661 through #337780. The motion is seconded by Commissioner Bartholomew, and the motion passes. Motion is made by Commissioner Frischknecht to approve payment of claims #337781 through #337806. The motion is seconded by Commissioner Bartholomew, and the motion passes.

APPROVAL OF RESOLUTION SETTING NEW COURTHOUSE HOURS

This matter is tabled. The new courthouse hours as posted and advertised began yesterday. A resolution will be prepared. This will be placed on a future agenda.

REED HATCH: APPROVAL TO PURCHASE A MICROFILM SCANNER; APPROVAL TO PAY SCANNING RESOLUTIONS FOR ANNUAL SUPPORT OF THE SCAN STATION

Reed Hatch is present. He explains the need for a microfilm scanner that will digitize the microfilm from prior years. Motion is made by Commissioner Bartholomew to approve the purchase of a Scan Pro 3000 at a cost of \$15,354.00 from Integra. The motion is seconded by Commissioner Frischknecht, and the motion passes. Motion is made by Commissioner Frischknecht to approve the payment of \$2,750.00 to Scanning Revolution for the annual software/scan system support. The motion is seconded by Commissioner Bartholomew, and the motion passes.

APPROVAL TO PAY \$5500 TOWARDS THE PURCHASE OF TRACTOR FOR THE SANPETE COUNTY FAIRGROUNDS

The county is in need of a tractor to use at the fairgrounds. We appreciate the help that we have received from a local farmer in the past. The fairgrounds are used by various people during the year. Funds have come for this project from a private donor (\$20,000), and the Fairboard (\$5,000). Motion is made by Commissioner Frischknecht to approve the payment of \$5,500 to Hermansen's Equipment to complete the purchase of a Kubota tractor for use at the fairgrounds. The motion is seconded by Commissioner Bartholomew, and the motion passes.

JAYSON ALBEE: APPROVAL TO REIMBURSE SEARCH AND RESCUE FOR THE WIND RIDGE RESCUE

Jayson Albee is present. Motion is made by Commissioner Bartholomew to approve the reimbursement of \$740.16 to Search and Rescue with the funds to come from Title III money. The motion is seconded by Commissioner Frischknecht, and the motion passes.

SHERIFF BRIAN NIELSON: APPROVAL TO PROMOTE PATROL DEPUTY JARED BUCHANAN TO PATROL SERGEANT; APPROVAL TO HIRE BRAD WILSON AS A FULL-TIME PATROL DEPUTY; APPROVAL TO OPEN RECRUITMENT FOR TWO (2) PATROL DEPUTIES; APPROVAL TO EXPEND ALCOHOL AND DRUG FEE GRANT IN THE AMOUNT OF \$5,000

Beverly Thomas is present. Motion is made by Commissioner Bartholomew to approve the promotion of Jared Buchanan to patrol sergeant with an increase in pay to \$19.81 per hour, effective January 6, 2016. The motion is seconded by Commissioner Frischknecht, and the motion passes. Motion is made by Commissioner Frischknecht to approve hiring Brad Wilson from Sterling as a full-time patrol deputy at \$17.89 per hour effective January 16, 2016. Sanpete County is sponsoring him in his training at the academy. The motion is seconded by Commissioner Bartholomew, and the motion passes. Motion is made by Commissioner Bartholomew to approve opening recruitment for two patrol deputies. The motion is seconded by Commissioner Frischknecht, and the motion passes. Motion is made by Commissioner Frischknecht to approve expending the alcohol and drug fee grant in the amount of \$5,000. The motion is seconded by Commissioner Bartholomew, and the motion passes.

APPOINTMENT OF AMY WILLDEN AS SANPETE COUNTY TREASURER

At the recommendation of the Republican Party, motion is made by Commissioner Frischknecht to appoint Amy Willden as the new Sanpete County Treasurer effective today. She will serve the second year of Devin Parry's six year term. The motion is seconded by Commissioner Bartholomew, and the motion passes. An election will be held in November to determine who will serve the remaining four years as treasurer. Mrs Willden takes the oath of office.

APPROVAL TO POST A FULL-TIME OPENING FOR A DEPUTY TREASURER

Newly appointed treasurer Amy Willden is present. Motion is made by Commissioner Bartholomew to authorize the posting of a full-time opening for a deputy treasurer. The motion is seconded by Commissioner Frischknecht, and the motion passes.

APPROVAL OF MINUTES

Motion is made by Commissioner Bartholomew to approve the minutes from December 15, 2015 with minor corrections. The motion is seconded by Commissioner Frischknecht, and the motion passes. Motion is made by Commissioner Bartholomew to approve the minutes from December 29, 2015 as submitted. The motion is seconded by Commissioner Frischknecht, and the motion passes.

EXECUTIVE SESSION

No executive session was needed.

WORK MEETING REGARDING PURCHASING POLICY FOR THE ROAD DEPARTMENT

Work meeting was held. No minutes or recording was made of the meeting.

Motion is made by Commissioner Bartholomew to adjourn. The motion is seconded by Commissioner Frischknecht, and the motion passes.

The meeting is adjourned at 2:25 P.M.

ATTEST: *Sandy Neill*
Sandy Neill
Sanpete County Clerk

APPROVED: *Claudia Jarrett*
Claudia Jarrett
Commission Chair